

Job Description - Head of Programmes

the noisy classroom

Job Title	Head of Programmes
Salary	£26,000 - £30,000 (dependent on experience)
Location	Based in London at least one day a week, with some travel around the UK and abroad (approx 10-12 nights away per year)
Holidays	Six weeks' paid holidays to be taken in school holidays, with the option of more unpaid holiday to be taken in school holidays
Start date	To start in January 2020 (a later start date is possible for the right candidate)
Contract	We are a small organisation that achieves big results. As such, we can be flexible about designing the role of Head of Programmes around the strengths and needs of the successful candidate. This could be a full time role, but if you are interested in working part-time, job sharing, flexi-working or a term-time only contract then please let us know.

About us

Noisy Classroom Ltd supports and promotes the use of debate and critical oracy in primary and secondary schools in England and beyond. Over the last year we have run projects with organisations such as the Shakespeare Birthplace Trust, Cambridge Assessment International Education, Linklaters LLP and the New College of the Humanities to provide debate and oracy opportunities to students all over the world. Our largest programme is Up For Debate which we run in partnership with the PiXL Club and which involves 200+ state secondary schools around the country. We also support individual schools and youth clubs with pupil workshops and staff CPD. We are continually adding teaching resources to our websites: noisyclassroom.com and upfordebate.co.uk. We run competitions and co-curricular events, but our main focus is on critical oracy in the classroom. We are passionate about making sure that students leave school at 18 as confident and articulate adults, equipped with the communication skills needed for higher education, the workplace and civic life.

The Role

The Head of Programmes will report to the Director and will run Up For Debate, the London Primary Debate Championships and our smaller and ad hoc projects. They will produce educational resources, will be responsible for both of our websites, will deliver a large amount of our pupil workshops and staff CPD and will run events such as competition days. They will work one day a week as resident Debate Educator at a secondary school in Hackney. They will also liaise with partner organisations, supporters, freelance trainers and schools and will play a role in creating new opportunities for the company.

This is a broad role with a lot of variety: on Monday you may be at your desk writing worksheets, managing the social media accounts and updating the website; on Tuesday you may be in a primary school delivering a workshop to a class of nine of year olds; on Wednesday you will be in a Secondary School, supporting debate in the curriculum and beyond; on Thursday you could be at a conference in a sales and marketing role and on Friday you could be in meetings with partner organisations and running CPD for a secondary school English department.

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The Person

This position would suit you if you like variety and don't want to be tied to your desk. There is scope for you to initiate new projects and relationships and to shape the job for maximum social impact and personal development. You might be a recent graduate with lots of debate education experience or be new to oracy but have a wealth of experience of schools, training adults or growing small organisations. Whatever your journey so far, you will be enthusiastic, energetic and committed to the Noisy Classroom journey that you join.

Must have

- A strong belief in and passion for the core mission of the organisation to support and promote debate and critical oracy in schools
- Excellent communication skills, written and verbal
- The ability to deliver high quality, inspirational training to pupils and teachers
- The ability to produce high quality educational resources
- Strong people skills with the ability to establish and maintain positive relationships with clients, partners and freelance staff
- Strong project management skills with a close eye to detail and the ability to work to deadlines and budgets
- A positive attitude and the ability to work independently and take initiative

These are not essential, but we'd love to hear about it if you have any of the following

- Experience judging and/or teaching debate and/or oracy
- Experience of working with schools or young people
- Qualified teacher status
- Experience of training adults
- Website design and/or maintenance skills
- Sales and/or marketing skills
- Film-making skills
- Experience in other related fields such as drama or citizenship education
- Other experience or skills which you think could help Noisy Classroom in its journey to support schools

Diversity

Noisy Classroom is committed to creating a diverse environment and is proud to be an equal opportunity employer. All qualified applicants will receive consideration for employment without regard to race, religion, gender, gender identity or expression, sexual orientation, nationality, disability or age.

How to Apply

To Apply	Please apply by emailing debbie@noisyclassrom.com with your CV and a personal statement (written or video) on why you believe you would be the right person to help Noisy Classroom thrive and succeed in meeting its aims.
Deadline	5pm on Friday 8th November
Interviews	Interviews will take place later in November
More information	If you have any questions about the job please email info@noisyclassroom.com